State Transition Networks

# New Application:

Application is submitted and ethics committee members can review and take action on it.

Fill out page and click submit.

A new screen appears allowing the student to enter the relevant information for a new application

Select “create new application”

Student presented with main screen, options to review current and past applications as well as submit new ones.

Enter username and password and log in.

Home Screen; Student is presented with the option to log in using their University username and password.

# Check Current Application Status:

Student can view his updated application and move forward with any action necessary.

Clicks view applications.

Student is presented with the home screen, with options to submit or review applications.

Students enters log in details.

Student presented with a the login screen for the system.

Click link in the email.

Student has a university login and has already submitted an application, and has an email notifying a change.

# Approve/Reject Application:

Committee member can add information as to what needs to be changed for acceptance, and the student is notified via email.

Application is accepted and the submitter is notified via email.

Click “reject application”.

Click “accept application”.

The committee member can either accept or reject the application.

Select a specific application.

A list of all of the pending applications is shown to the committee member and you can select one to review it.

Click “review applications”.

Committee member presented with home screen, with options to review pending applications.

Committee member enters login details.

Committee member will use their login to access the system.

Open the system.

Committee member has a university login, and there are pending applications to be reviewed.